**PURPOSE**

The CPCC has developed this policy to help prevent the spread of COVID-19 and comply with the municipal mask by-laws of Peel Region.

**SCOPE**

As of September 1st, 2020, all staff and students in the CPCC are required to wear surgical masks and eye protection (e.g. face shield, goggles or wrap around safety glasses) while inside the CPCC, including hallways. While clients are present in the centre all staff must also wear eye protection (i.e., face shield, goggles, wrap-around safety glasses).

The only time staff may remove the mask while they are in the centre is while they are on their lunch break, provided physical distancing is maintained. Staff who require a mask/face shield break should ask their manager and they will be directed to a separate area where they can safely remove their mask for an agreed upon period of time. Staff must use hand sanitizer before removing their mask, and wipe down the chair with the Lysol wipes provided. Staff must wash their hands upon re-entry.

Staff are permitted to wear a non-medical mask under their medical mask if desired.

**Household and Essential Visitor Mask Policy**

All parents/guardians/caregivers, essential visitors and children 3 years of age and older are required to wear a face covering or non-medical mask while inside the Caledon Parent-Child Centre (CPCC) premises, unless they have a reasonable medical exception. Proof of mask exemption is not required.

Children 2 years of age and under are not required to wear a face covering.

Individuals not wearing masks for reasonable exceptions are required to maintain a physical distance of at least 2 metres between individuals.

**What Constitutes a Mask?**

Masks include:

* Disposable or fabric masks
* Bandanas
* Scarfs
* Or similar items which are fitted to completely cover the mouth, nose and chin of a wearer without gapping

**A hard plastic face mask is not an alternative as it does not “completely cover the mouth, nose and chin”.**

**PROCEDURES**

Staff are not to allow parents/guardians/caregivers, other staff, or essential visitors, and children 3 years of age and older to enter the CPCC without a mask. If a household arrives without masks, staff may provide medical masks.

If a parent/guardian/caregiver, essential worker or child 3 years of age and older indicate that they have a reasonable medical exception, staff should document their requirements and exceptions below the illness tracking section of their COVID-19 Active Screening Form.

CPCC staff must not refuse access to the centre if an individual refuses to wear a mask.

|  |  |  |  |
| --- | --- | --- | --- |
| **Table 3: Mandated Mask Wearing In EarlyON Child and Family Centres Individual** | **Non-Medical Mask** | **Surgical/Procedural Mask** | **Eye Protection** |
| Staff | ✖ | ✔ | ✔ |
| Other Adults | ✔ | ✖ | ✖ |
| Child (2 years old and under) | ✖ | ✖ | ✖ |
| Child (3-5 years old) | If tolerated | ✖ | ✖ |
| Child (6 years old and older) | ✔ | ✖ | ✖ |
| See Mask Exceptions in ***Enhanced Health and Safety Protocols for Re-Opening EarlyON Child and Family Centres*** for more details. | | | |

**REVISIONS**

CPCC reserves the right, within the parameters of applicable health and safety by-laws, regulations/legislation, and employment/labour standards legislation, to amend policies from time to time.